COVID Center Safety Supply List

The following supplies are to be used in various spaces around your center for families, children, and employees to remember safety practices that limit the spread of COVID-19.

**Social Distancing Reminder**
For use in common areas like breakrooms, office area, lobby.

1. Wet
2. Soap
3. Wash for 20 seconds
4. Rinse
5. Dry
6. Turn off water with towel and throw away

**Masks Required Sign - Child**
COVID safety icon, should be placed on doors at child eye level.

**Masks Required Sign - Adult**
Place on all entrances to the center.

**Hand Washing Reminder - Adult**
For use by sinks, and where frequent hand washing should be practiced.

**Hand Washing Reminder - Child**
COVID safety icon, should be placed at sinks at child eye level.

**What to Expect - Entrance**
To demonstrate safety expectations before entering.
COVID Center Safety Supply List

The following supplies are to be used in various spaces around your center for families, children, and employees to remember safety practices that limit the spread of COVID-19.

**Scrub and Masks - Teachers**
Identify where clean supplies are picked up and dirty supplies are dropped off.

**Room Limit Signs by Person**
For small spaces like copy or supply rooms that can only occupy a mall number of people.

**Gloves Required Sign**
Place by food preparation and diaper changing stations.

**High Touch Surface Signs**
Should be placed where items are shared: microwave, office supplies, etc.

**Blank Reminder Sign**
Centers may print other directions or signage not provided in this package.

**Vinyl Stickers for Floor**
Create 6 ft distancing spots in common areas where adults or children wait in line. Click here to purchase.
COVID Center Safety Supply List

The following supplies are to be used in various spaces around your center for families, children, and employees to remember safety practices that limit the spread of COVID-19.

**COVID Bug On Paper**
Can be placed at water fountains to indicate that they are closed.

**Floor Arrow Stickers**
Create one way traffic patterns for adults and children throughout center. Click here to purchase.

**COVID Reminder Stickers**
Reminder to be placed on high touch surfaces. Bugs for kids and hands for adults

**Name Tag Stickers**
Stickers come in 24 different options, each classroom should get a pack of stickers (24 pages), each child should be assigned a unique color and shape. These stickers are to be used to identify personal toys and other supplies. Kids should have consistent labeling throughout their classroom.

This package of supplies brought to you by:
Remember social distancing. Whenever possible, you should be at least 6 feet (a refrigerator length) away from one another.
STOP
THE SPREAD
OF GERMS

We appreciate your help and support in keeping our work environment safe and germ-free.

Wear a mask when on premises.
STOP
THE SPREAD
OF GERMS

Visitors are **required** to take a health screening before entering the building.
STAY SAFE
STOP THE SPREAD OF GERMS

WHAT TO EXPECT

Before entering, you can expect:
• A temperature screen
• Symptom check
• Hand sanitizing with no touch disposal

To ensure social distancing, you can expect:
• Work stations to be spaced 6 ft. apart
• No touch clock in/clock out
• One way traffic patterns
• Occupancy limits in classrooms

The following Personal Protective Equipment will be provided:
• Masks
• Gloves
• Scrub tops

Brighter Futures INDIANA
Office of Early Childhood & Out-of-School Learning
1. Wet
2. Soap
3. Wash for 20 seconds
4. Rinse
5. Dry
6. Turn off water with towel and throw away
1. Wash hands with soap and warm water and dry with disposable paper towel
2. Gather needed supplies and place on diapering area
3. Spread wax paper on changing table covering the entire length and width of the pad
4. Put on gloves after placing the child on the changing table
5. Release the soiled diaper
6. Place soiled diaper and wax paper into a plastic bag
7. Wash the child’s bottom
8. Remove gloves
9. Place clean diaper on child
10. Wash the child’s hands
11. Take the child to a safe area where he or she can be supervised
12. Discard the soiled diaper, washcloth and towel, and wax paper into a tightly covered sanitary waste container lined with a plastic bag
13. Sanitize diaper changing pad and table
14. Wash hands with soap and warm water and dry with disposable paper towel
STOP
THE SPREAD
OF GERMS

Gloves are required in this area.

Brighter Futures
INDIANA

Office of Early Childhood & Out-of-School Learning
STOP THE SPREAD OF GERMS

CLEAN
Pick up scrubs and masks here.

Brighter Futures INDIANA

Office of Early Childhood & Out-of-School Learning
STOP
THE SPREAD
OF GERMS

DIRTY
Drop off scrubs and masks here.

Brighter Futures INDIANA
Office of Early Childhood & Out-of-School Learning
STOP
THE SPREAD
OF GERMS

We appreciate your help and support in keeping our work environment safe and germ-free.

Limit only [ ]
people in this room
at all times.

Brighter Futures
INDIANA

Office of Early Childhood &
Out-of-School Learning
STOP
THE SPREAD
OF GERMS

We appreciate your help and support in keeping our work environment safe and germ-free.

Limit only 1 person in this room at all times.

Brighter Futures INDIANA

Office of Early Childhood & Out-of-School Learning
STOP THE SPREAD OF GERMS

Sanitize high touch surfaces BEFORE and AFTER use

Clean any electronic equipment (computer, IPADS, time clock, etc.) both before and after use with available disinfectant.
STOP
THE SPREAD
OF GERMS

Sanitize high touch surfaces **BEFORE** and **AFTER** use

Clean coffee pots and microwaves after each use with available disinfectant.

Brighter Futures INDIANA

Office of Early Childhood & Out-of-School Learning
STOP
THE SPREAD
OF GERMS

Sanitize high touch surfaces **BEFORE** and **AFTER** use

After use, place your pen in the used pen bin.
STOP
THE SPREAD
OF GERMS

Sanitize high touch surfaces BEFORE and AFTER use

Clean any electronic equipment (computer, IPADS, time clock, etc.) coffee pots and microwaves both before and after use with available disinfectant.

After use, place your pen in the used pen bin.

Remember social distancing. Whenever possible, you should be at least 6 feet (a refrigerator length) away from one another.

Brighter Futures INDIANA
Office of Early Childhood & Out-of-School Learning
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AVERY LABELS

CIRCLES - PURCHASE AVERY LABEL PRESTA® 94510

SQUARES - PURCHASE AVERY LABEL PRESTA® 94107

HEARTS - PURCHASE AVERY LABEL PRESTA® 94603

STARS - PURCHASE AVERY LABEL PRESTA® 94611

2" BLANK ROUND AVERY LABELS 22807
STAY SAFE

1. Wet
2. Soap
3. Wash for 20 seconds

4. Rinse
5. Dry
6. Turn off water with towel and throw away

You have to rub your hands for at least 20 seconds to get rid of germs.